



Yearly Status Report - 2019-2020

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	MATRUSHREE S. S. GOVINDA AND SHRIMATI R. K. D. KHANUSHIYA COLLEGE OF EDUCATION
Name of the head of the Institution	Dr. Chhayaben M. Trivedi
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02742258322
Mobile no.	9428679177
Registered Email	bkpsrkdmed@gmail.com
Alternate Email	bkkadvapatidar@gmail.com
Address	Matrushree S. S. Govinda and Shrimati R. K. D. Khanushiya College of Education, Banaskantha kadva patidar sanskar mandal, Gobari Road Palanpur
City/Town	Palanpur
State/UT	Gujarat

Pincode	385001																		
2. Institutional Status																			
Affiliated / Constituent	Affiliated																		
Type of Institution	Co-education																		
Location	Urban																		
Financial Status	Self financed																		
Name of the IQAC co-ordinator/Director	PATEL JAYANTILAL VIRABHAI																		
Phone no/Alternate Phone no.	09925083451																		
Mobile no.	9925083451																		
Registered Email	jayantp137@gmail.com																		
Alternate Email	bkpsrkdmed@gmail.com																		
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)	https://www.bkkpsm.org/iqac																		
4. Whether Academic Calendar prepared during the year	Yes																		
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.bkkpsm.org/ac																		
5. Accreditation Details																			
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accreditation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B</td> <td>2.16</td> <td>2015</td> <td>01-May-2015</td> <td>30-Apr-2020</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accreditation	Validity		Period From	Period To	1	B	2.16	2015	01-May-2015	30-Apr-2020
Cycle	Grade	CGPA	Year of Accreditation	Validity															
				Period From	Period To														
1	B	2.16	2015	01-May-2015	30-Apr-2020														
6. Date of Establishment of IQAC	01-Jun-2015																		
7. Internal Quality Assurance System																			
<table border="1"> <thead> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by IQAC</th> <th>Date & Duration</th> <th>Number of participants/ beneficiaries</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>						Quality initiatives by IQAC during the year for promoting quality culture			Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries								
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The first lecture of Series 2 of Study Circle was organized on 14th September 2019, in which expert. Dr. J. H. Pancholi, Former Vice-Chancellor HNGU, Patan delivered A lecture on	14-Sep-2019 01	150
Series 2 Second Lecture held on 25 September 2019 on	22-Sep-2019 01	85
Series 2 Third Lecture organized on 20th February 2020, on the topic	20-Feb-2020 01	100

L::asset('/', 'public').'/public/index.php/admin/get_file?file_path='.encrypt('Postacc/Special_Status/'.\$instdata->upload_special_status)}}}

[View Uploaded File](#)

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2020 0	0
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

The first lecture of Series 2 of Study Circle was organized on 14 September 2019, in which expert. Dr. J. H. Pancholi, Former Vice Chancellor of HNGU, Patan delivered A lecture on "Statistics in Education", in which more than 150 trainees participated. Series 2 Second Lecture held on 25 September 2019 on "Descriptive Statistics" by Dr. J. K. Joshi at Shri Swaminarayan Gurukul B.Ed. In which more than 85 trainees participated. Series 2 Third Lecture organized on 20th February 2020, on the topic "Evaluation" by Dr. J. K. Joshi. 100 trainees participated in the program.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Internship program	PG for sem1, pre internship workshop followed by active internship in TEIs. For sem 2 and 3 followed by post internship workshop for academic admin work . For sem 4 have been carried out during the academic year. For UG Pre internship workshop for 1 week for sem 1 and 2 followed by active internship in schools for sem 3 and 4, each 2 month
Teachers Day Celebration	Teacher's day was celebrated on Teacher's day for PG and 5 september for UG Teacher trainee was celebrated. Dr. Girish Thakar, OSD, S.S.S. U, Veraval delivered lecture on the topic role of teacher in emerging India.
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

28-Dec-2019

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Our College have a unique and transparent system of curriculum transaction as per the guidelines provided by HNGU. To achieve the target of the curriculum the college has two different programmes B.Ed. and M.Ed. In the B.Ed. Course, there is a strategy of connecting curricular and co- curricular area to fulfill the objective of curriculum. Teaching strategies act as a bridge to fulfil this aspect of curriculum. An annual Academic Calender is framed at the starting of each academic year and it lays down the programme Orientation, school internship, teaching aids competition, micro teaching, preliminary examination etc. and tentative timeframe. All faculties carry out their responsibilities both in curricular and co- curricular areas. Inthe M.Ed. Course, transaction of the curriculum is done through lecture mode, interactive mode, seminar, workshop, project work, minor research works. Utilisation of IT is encouraged. Internship of the M.Ed. Student-teachers is conducted in other B.Ed. Colleges or in DIET. The most important part of M.Ed. Course such as academic writing, reviewing of literature, writing of synopsis and eventually writing of dissertation are carried out before the final exam. Students are allotted their own mentor, who gives them the guidance as a care taker in college.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NIL	Nill
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MEd	Education	15/06/2015
BEd	Education	15/06/2015

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nill	0

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MEd	Education	55
BEd	Education	110
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback was prepared to evaluate the teachers' performance and the curriculum, teaching, learning, evaluation and the various facilities in the college. The students recorded their views on printed format. The format is divided into two parts - Part-I consist of 10 parameters to evaluate the faculties of the college and Part-II consists of 20 parameters regarding the overall administration and facilities of the college. The feedback form provided a grade scale (poor, average, good, and excellent) to the students to evaluate the feedback parameters. For an impartial analysis on feedback, the data was collected from the different semesters. Basic statistical tools are used to analyse each criterion and are presented in charts. The average performance of the faculties was found ranging from good to excellent in terms of the score received from the students in all the parameters. . Feedbacks from Teachers and alumni are collected through Google forms regarding course progression etc and are analysed and used for improving Teaching-learning practices. Feedbacks from Employers are taken through a written questionnaire while feedbacks from parents are taken by the respective departments.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Education	110	150	110
MEd	Education	55	50	50
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled	Number of students enrolled	Number of fulltime teachers	Number of fulltime teachers	Number of teachers
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	in the institution (UG)	in the institution (PG)	available in the institution teaching only UG courses	available in the institution teaching only PG courses	teaching both UG and PG courses
2019	110	55	16	6	2

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
20	20	5	5	5	0

[View File of ICT Tools and resources](#)

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

In our institution, mentoring system has been introduced, for establishing a better and effective relationship between student and teacher and also continuously monitor, council and guide students in educational and personal matter. All teachers work as mentors for students allotted to them. The students must feel to confide in their mentors. This is a continuous process till the end of academic career of student. The aim of student mentorship is – 1. To enhance teacher –student relationship. 2. To enhance student's academic performance and attendance. 3. To minimize student's dropout ratio. 4. To monitor the student's regularity and discipline. 5. To enable the parents to know about the performance of regularity of wards. The IQAC had taken the initiative of implementing the mentoring of students. Students are based on the streams of studies and also according to their core subjects. At least 3 to 4 meeting are arranged by mentors for their mentee in each semester. Though, the system has only been implemented in the last few years, significant improvement in the teacher – student relationship is observed.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
160	20	1:8

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
24	20	4	20	14

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	NIL	Nill	NIL

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last	Date of declaration of
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			semester-end/ year-end examination	results of semester-end/ year- end examination
BEd	HNGU 1106	2019-20	15/06/2019	26/04/2020
MEd	HNGU 2106	2019-20	17/06/2019	26/04/2020
No file uploaded.				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Continuous internal assessment evaluation of the students is an integral part of the teaching-learning process. The students have been encouraged continuously to study sincerely for the improvement of their performance in our college. The college has an examination committee to carry out the effective implementation of internal assessment and college examination. The University has introduced semester pattern of examination from academic session 2016-17. The examinations evaluation process of all the disciplines are conducted by the University in the end of each semester. Declaration of the result is time bound programme. The college has also implemented various reforms in internal evaluation system. At the beginning of each semester, the students are instructed about the syllabus and evaluation process. The formative approach to evaluate student's achievements includes various academic activities, e.g. Seminars Presentation, Group Discussion, Unit Tests, Assignments and Project Submission etc. The college takes care to maintain the confidentiality in the work of internal examination process. Whenever there is a change in the evaluation method as per direction of university, it is communicated to the faculty by circulating a copy of the university direction. The utmost care is taken for the maximum attendance of the students. The results of the internal examinations are published as early as possible. The results are analyzed to identify slow and advanced learners. The IQAC monitors the evaluation process in its meetings and provides suggestions for improvement.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

ACADEMIC ACTIVITIES OF THE YEAR 2019-20 Work Distribution For the academic year batch 2019-2020 work distribution among teaching faculty was as given below.

No. Work Faculty In Charge

- 1 General administration Dr. J. K. Joshi
- 2 Research Dissertation All Staff Members
- 3 Office Record Dr. J. K. Joshi
- 4 Psycho Test Experiments Dr. J. K. Joshi
- 5 Time Table Planning Dr. J. K. Joshi
- 6 Organising Seminar/Workshop Mr. J V Patel
- 7 Term Papers Field Works Mr. P K Pancholi
- 8 Internship Dr. J. L. Barad
- 9 Picnic/Tour Mr. P K Pancholi/Mr. J V Patel
- 10 Social Research All Staff Member
- 11 Cocurricular Activities Mr. P K Pancholi
- 12 Computer Practicals and Guidance Mr. Jagdish Karnavat
- 13 Bulletin Board/Notice Board Dr. J. L. Barad
- 14 Examination and Evaluation Dr. J. K. Joshi
- 15 Library and Book Bank Mr. K G Patel
- 16 Computer Laboratory Mr. P K Pancholi/Mr. J V Patel
- 17 Daily Book, Meeting Minutes and Feedback Register Mr. P K Pancholi
- 18 Water, Cleaning and Sanitation Dr. J. L. Barad

COURSE DISTRIBUTION SEMESTERWISE

Semester: - I

No Teacher Course Code Course Title

- 1 Dr. J. K. Joshi M.Ed. CC104 Introduction to Research Methods
- 2 M.Ed.ISB 1 Dissertation (Selection of the Problem Online Review)
- 3 Shri P. K. Pancholi M.Ed. CC101 Psychology of Learning and Development
- 4 M.Ed.ISB1 Communication and Expository Writing
- 5 Shri J. V. Patel M.Ed. CC103 Education Studies
- 6 Dr. J. L. Barad M.Ed. CC102 Historical, Political Economic Prospective of Education
- 7 ISB1 Internship All Staff Guidance For Dissertation

Semester: - III

Sr. No Teacher Course Code Course Title

- 1 Dr. J. K. Joshi M.Ed. CC301 Treatment of Data and Statistics
- 2 M.Ed. TC320 Internship in Organization
- 3 Shri P. K. Pancholi M.Ed. TC321D Community Work
- 4 M.Ed. ES314D Career Development and Guidance
- 5 Shri J. V. Patel M.Ed. CC303 Pre-Service and In-Service Teacher Education
- 6 M.Ed. TC321C Research Paper
- 7 Dr. J. L. Barad

M.Ed. CC302 Sociology of Education M.Ed. TC321B Critical Analysis of One Dissertation ALL Staff M.Ed. TC321A Dissertation (Data Collection Data Analysis) Semester: - II No Teacher Course Code Course Title 1 Dr. J. K. Joshi M.Ed. CC 203 Curriculum Studies M.Ed.ISB 1 Dissertation (Selection of the Problem Online Review) 2 Shri P. K. Pancholi M.Ed. CC201 Philosophy Perspective of Education 3 Shri J. V. Patel M.Ed. CC204 Teacher Education 4 Dr. J. L. Barad M.Ed. CC202 Sociology Prospective of Education ISB1 Internship 4 All Staff Guidance For Dissertation Semester: - IV No Teacher Course Code Course Title 1 Dr. J. K. Joshi M.Ed. CC401 Curriculum Studies M.Ed. TC421E Social Research 2 Shri P. K. Pancholi M.Ed. ES414D Assessment and Appraisal in Guidance and Counseling M.Ed. TC421C Attending State/National/International Seminar 3 Shri J. V. Patel M.Ed. CC403 Perspectives, Research and Issues in Teacher Education M.Ed. TC421F E-Resource/E-Content Development M.Ed. TC421G Film/Documentary/Book/Journal Review 4 Dr. J. L. Barad M.Ed. CC402 History-Political Economy of Education M.Ed. TC421D Reflective Journal All Staff M.Ed. TC421A Dissertation (Report Writing) M.Ed. TC421B Viva-Voce

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.bkkpsm.org>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
HNGU 2106	MEd	Education	50	50	100
HNGU 1106	BEd	Education	110	110	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.bkkpsm.org>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	0	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Communication and Expository Writing	M Ed and B Ed	10/08/2019

Dissertation (Research Proposal)	M Ed	15/02/2020
E-Resource/E-Content Development	M Ed	19/10/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	NIL
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
NIL	NIL	NIL

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
HNGU Patan	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nill	000	0	0
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
"Education Studies" as Reference Book for Syllabus of M. Ed	1
View Uploaded File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	Nill	0	0	0
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations	Institutional affiliation as
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					excluding self citation	mentioned in the publication
0	0	0	Nil	0	0	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	2	5	4
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
0	0	0	0
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	0	0	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat	Matrushree S.S.Govinda and Shrimati R.K.D. Khanushiya College of Education Palanpur	Swachh Bharat	25	160
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Students Exchanges	20	Matrushree S.S.Govinda and Shrimati R.K.D. Khanushiya College of Education Palanpur	7
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	Internship	School of Banskantha District	10/09/2019	14/09/2019	160
Internship	Internship	School of Banskantha District	09/12/2019	17/12/2019	160
Internship	Internship	School of Banskantha District	01/08/2019	30/09/2019	160
Online Internship	Online Internship	School of Banskantha District	01/09/2020	30/09/2020	160
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
0	Null	0	0
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
0	Null	0	2024

4.2.2 – Library Services

Library	Existing	Newly Added	Total
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Service Type						
Text Books	10652	1422257	312	33784	10964	1456041
Reference Books	3163	152789	0	0	3163	152789
Journals	60	4018	0	0	60	4018
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
0	0	0	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	75	55	55	55	55	5	0	50	0
Added	4	0	0	0	0	0	0	50	0
Total	79	55	55	55	55	5	0	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
0	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0	0	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Physical facilities: The College infrastructure committee headed by the Principal looks after the development, maintenance and utilization of the College physical facilities. For maintenance of a clean campus environment, grade IV staffs are assigned to various jobs and duties - cleaning of all

rooms, corridors, toilets, compound, etc on regular basis. Skilled workers are hired for repair works relating to buildings, furniture, etc. The Teaching Faculty with students also clean the classrooms and corridors every working Saturday under Swachh Bharat mission after class. Laboratory: There is laboratories in the College. The computer laboratory offers proficiency programmes in information technology. Library: The Library Advisory Committee with the Principal as the chairperson and librarian as member secretary along with two senior faculties tackle all issues relating to the smooth and efficient functioning of the library. The library is under CCTV surveillance. Classrooms: Some classrooms are equipped with the required teaching audio visual aids to supplement the teaching-learning process. Seminars, workshops, lecture sessions are also conducted in these rooms. Class representatives, elected by the students, are given the responsibility to keep the classrooms clean. Checking of fans, teaching aids etc in the classroom are done regularly.

<http://www.bkkpsm.org>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Post Matrix	44	400000
Financial Support from Other Sources			
a) National	0	0	0
b) International	0	0	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
0	Nil	0	0
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Umiya Career Counsel	61	44	30	30
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
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0	0	0
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5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	0	0	NIL	0	0
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	75	0	0	0	0
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SET	2
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
NIL	NIL	Nil
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	NIL	Nil	Nil	Nil	Nil	00
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Presence of an active Student Council representation of students on academic administrative bodies/committees of the institution Students have active representation on academic and administrative bodies and committees of the Institute. Class Committees All programmes have class committees for each course that comprise of student members representing meritorious as well as weak students, alongwith faculty members nominated by the Head of the Department, other than the course teacher. The Class Committees provide feedback on all aspects of the programme and respective course. Class Committee Meetings are held regularly, at least twice in each semester. Cultural and Sports Committees Students have strong representations in all cultural and

sports and games committees and help in organization and management of events. Organization of Special Events Students organize, and celebrate the National Teachers Day, on Sept. 5, every year by honoring retired teachers and presenting cultural programme, the Inter-University English and Hindi Drama Festivals, intra-faculty and inter-faculty cultural and sports competitions, Shiksha Diwas on Jan. 1, Founder's Day celebrations on Jan. 31 and other National celebrations that include, Independence Day, Republic Day, social service activities.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

YES we have registered Alumni Association formed in 2005 with seven local chapters in Gujarat, Alumni are one of the main stakeholders of the University as they contribute immensely to the development of the college in multiple dimensions. Alumni of the college are providing mentoring services to all department students of the university this became influential in making the students understand the industry institute gap and also the way to plan and shapeup their career in right direction. and making the students to understand various business opportunities and providing all the support required for preparing the students to become industry ready or to make as entrepreneurs by knowing the current dynamics of the industry. Alumni are invited for participating in their respective BoS for curriculum updates and in reviewing the syllabi, bridging the gap between industry requirements and academics by restructuring the syllabi. They could bring the need for tool-based learning, conducting project-based labs and hackathons.

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

02 Meetings in a Year

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution practices decentralization and participative management:- The President, Executive members, the Principal, Heads of Department, Teaching and non -teaching Faculty, Alumni, Parents, Students and representative from the field of Education, Community, Research and Industries of the respective committees participate in taking the decision for the academic and the infrastructural development of college i.e. Executive Council, College Development committee, IQAC, College Construction Committee, College Staff Council and Student Council. Case study of Building Construction for the Faculty of Commerce:- An example of such participative decision making is the recent construction of the building for the faculty of commerce in our college. Every year at the beginning of the academic session, IQAC discusses major issues regarding academic and infrastructural facilities. In one of the meeting, Head, Department of Commerce put the proposal of the construction of new digital class rooms and Computer Laboratory. After discussion, IQAC resolved to forward this proposal for approval of the College Development

Council. The chairperson and members of the College Development Council also approved this proposal and suggested to put it in the Rs. 69,25,645/- Building Construction Committee. The college building construction committee recommended this proposal along with the plan and estimate of Rs. to the governing body. The governing body has taken the resolution in the Executive Committee Meeting to construct a building for the Faculty of Commerce from the college development fund which is raised by Faculty Members, Alumni and the parent institution. The college construction committee finalized the quotations of the building raw materials and labour charges. Then a new building for the faculty of Commerce is constructed at department level with the expenditure 62,00,000/- from college development fund which is raised by the parent institution and stakeholders. Following mechanism is followed for the decentralized and participative administration. Executive committee of the Parent Institution:-

The Executive committee of the Parent institution takes policy decisions regarding academic and infrastructural development of the college. Executive committee of the parent institution is elected from the life members of the parent institution Shri. Shivaji Education Society, Amravati for five years e.g. President, three Vice-President, Treasurer, four Executive council members, Co-opted four members, secretary is full time employee and the ex-officio member of executive council. One member from each category Principal, HeadMaster, teachers and non-teaching staff are nominated as co-opted members.

College Development Committee:- According to the Maharashtra Public Universities Act 2016, the Local Managing Committee has been replaced by College Development Committee. Members from the executive committee, expert from the field of education, research, society, industries, teaching, non-teaching staff and students are represented on this Committee. College Development Committee prepares an overall comprehensive development plan of the college regarding academic, administrative and infrastructural growth, and enable college to foster excellence in curricular, co-curricular and extra-curricular activities, the annual financial estimates (budget) and audited statements of the college. The Principal:- The Principal is the executive head of the institution. He is authorized to take decisions regarding academic, administrative and financial matters in accordance with the policy decision decided by the Executive committee and the College Development Committee. The Internal Quality Assurance Cell:- The IQAC is headed by the Principal and the Coordinator who is selected from the faculty members look after its activities. A representative of the management, faculty members, non-teaching staff member, Social activist, Alumni and student are the members . IQAC works for development and application of quality parameters for the various academic and administrative activities of the College leading to quality improvement. Head of the faculty and Head of the Departments:- Head of the faculty from Arts, Commerce and Science and Heads of the various departments look after the regular administration, teaching and research, issues of the students and staffs of the department .

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Research and Development	Research and Development strategy conducted by institution. Research funded by Institution.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Nill	NIL

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	Dr. Pinakshiben Patel	Anand Edu.Anand Guajarat Sahitya Akadami Gujarat	Anand Edu.Anand	1000
2020	Mr. Chetankumar Raval	Anand Edu.Anand Guajarat Sahitya Akadami Gujarat	Anand Edu.Anand	1000
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Teaching Improvement strategies	Clerical Improvement	01/05/2019	03/05/2019	25	10
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	0	Nill	Nill	0
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
22	22	10	10

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
no	no	no

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

NIL

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
nil	0	0
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	No	NIL
Administrative	No	NIL	No	NIL

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NIL

6.5.3 – Development programmes for support staff (at least three)

NIL

6.5.4 – Post Accreditation initiative(s) (mention at least three)

NIL

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
Nill	NIL	Nill	Nill	Nill	0
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NIL	Nil	Nil	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NIL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Rest Rooms	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nil	Nil	Nil	Nil	00	00	Nil	Nil
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	Nil	NIL

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
0	Nil	Nil	Nil
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

NIL

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

NIL
Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://www.bkkpsm.org

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

NIL
Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

Plan of action for the next academic year ? To continue to provide congenial learning environment for holistic development of Students, Faculty and Supporting Staff ? To continue to provide holistic value based education ? To inculcate entrepreneurial abilities in students to face the challenges of corporate world. ? To stimulate the academic environment for promotion of quality in teaching-learning process ? To undertake quality-related research studies, consultancy and training programmes ? To conduct various activities that will help students and staff to develop these skills ? To increase Extension activities ? To organise more workshops, seminars and conferences ? To create awareness and initiate measures for protecting and promoting environment ? To promote Research by students and Faculty ? To monitor Quality Assurance and Quality Enhancement activities ? To support various Staff Welfare measures. ? To facilitate Faculty and Student Exchange Programmes with Other Academic Institutions and Linkages ? To foster and strengthen relationship through Faculty and Student Exchange Programmes ? To devise techniques to improve Teaching Learning Evaluation process ? To continue to provide formal education to needy and deserving students ? To arrange career guidance programmes